



# **POLICY MANUAL**

***KENTUCKY LIONS  
PAST DISTRICT GOVERNORS  
ASSOCIATION***

Revised October 17, 2015

## CONTENTS

<b>1. NAME</b> .....	1
<b>2. PURPOSES AND OBJECTIVES</b> .....	1
<b>3. MEMBERSHIP</b> .....	1
<b>4. FINANCIAL OBLIGATIONS</b> .....	1
<b>5. MEMBERSHIP CATEGORIES</b> .....	1
<b>6. MEETINGS</b> .....	2
<b>7. OFFICERS</b> .....	2
<b>8. NOMINATIONS</b> .....	3
<b>9. ELECTIONS/VOTING</b> .....	3
<b>10. COMMITTEES</b> .....	3
<b>11. RULES OF ORDER</b> .....	3
<b>12. MISCELLANEOUS</b> .....	3
<b>13. FISCAL YEAR AND AUDIT OR REVIEW</b> .....	4
<b>14. ADDITIONS AND REVISIONS</b> .....	4
<b>15. FUNDS DISBURSEMENT</b> .....	4

## APPENDICES

<b>A. PAST DISTRICT GOVERNOR OF THE YEAR WARD</b> .....	5
<b>B. PATRONS PROGRAM</b> .....	9
<b>C. CANDY DAY PROGRAM</b> .....	14
<b>D. PROUD LION PROGRAM</b> .....	16
<b>E. PRIDE ONE LION PROGRAM</b> .....	19
<b>F. KENTUCKY LIONS CAMP CRESCENDO PROGRAM</b> .....	25

## **1. NAME**

This association shall be known as the “**Kentucky Lions Past District Governors Association**”.

## **2. PURPOSES AND OBJECTIVES**

- a. **To** perpetuate and foster the cause of International Lionism within the State of Kentucky, and to assist the State Council of Governors and the International Association of Lions Clubs Officers in promoting the programs and principles of Lions Clubs International and the Kentucky Lions Clubs of Multiple District 43 when requested by the Council of Governors.
- b. **To** provide a means of active fellowship of Past District Governors and to develop a spirit of mutual helpfulness and understanding.
- c. **To** assist the State Council of Governors, State Secretary and State Treasurer (or State Secretary/Treasurer) when requested, in any matters where this association can be of help.
- d. **To** assist and promote “The Kentucky Lions Eye Foundation” and its activities.
- e. **To** assist and promote all Statewide Lions Clubs projects such as Candy Day, All Star Basketball Classic, Lions All State Band, Vision Screening Van, KidSight, Lions Camp Crescendo, Trooper Island, High Tech, etc.
- f. **To** encourage more Lions to become more active in Leadership roles at the District and State levels.
- g. **To** promote Club Membership, Extension and Retention, and the formation of new Lions, Lioness and Leo Clubs.
- h. **To** further educate clubs in earning awards for membership, attendance, service, etc.
- i. **To** encourage the wearing of Lions Caps, Vests, Jackets, Pins and other identifying Lions Club paraphernalia when working on Lions projects.
- j. **To** encourage the wearing of Lions lapel pins at all other times.

## **3. MEMBERSHIP**

Membership in this association shall be limited to any Past District Governor who has served the required term as a District Governor within Kentucky and is a member in good standing of a chartered Lions Club. Also, any Past District Governor who has served the required term as a District Governor outside of Kentucky, and is a member in good standing of a chartered Lions Club within the State of Kentucky is eligible for membership.

## **4. FINANCIAL OBLIGATIONS**

- a. There shall be no dues or assessments of any kind against the members of this association. However, a voluntary contribution may be asked of the members to cover the secretarial expenses and administrative costs, such as notices, reports, and minutes, including mailings to the membership. The amounts of the annual and life contributions shall be such sums as approved by the membership from time to time.
- b. Only those members making or exceeding the established minimum contribution shall be entitled to receive the mailings of the association. Any member, who chooses not to maintain the annual minimum contribution, shall be dropped from the mailing list after November 15, of the given year.

## **5. MEMBERSHIP CATEGORIES**

- a. **Contributing Member** – Any member who has made the requested annual donation, in lieu of dues, of at least \$10.00 to this association. A member’s Contributing Membership status can only be maintained on a fiscal year-to-fiscal year basis.

b. **Life Member** – Any member who has made a donation of at least \$100.00 to this association. Prior donations from a contributing member may be considered as a portion of this single donation.

c. **Non-Contributing Member** – Any member, other than a Life Member, who has failed to make their requested annual donation of at least \$10.00 to this association.

## 6. MEETINGS

a. Regular meetings of this association shall be scheduled before, or after, the regularly scheduled State Council of Governors meetings.

b. Special meetings of this association, if required, may be called by the President during the year, or when duly requested in writing by fifteen (15) or more members. Such requests shall state the business that it is proposed for consideration and no other business shall be considered that is not germane to the subject mentioned in the request.

c. A notice stating the purpose and location of any special meeting must be presented to the membership at least fourteen (14) days in advance of the date of the meeting.

## 7. OFFICERS

The Officers and Duties of each are to be as follows:

a. **President** – The President shall serve a term of one year and is the presiding officer at all regular and special meetings of this association. The President is the chief executive officer, and as such shall supervise the work and activities of the association and its committees. The President shall set the agenda for all regular and special meetings. The President shall appoint any required committees and act as ex-officio member of each of the committees appointed. The President shall be the liaison between this association and the Council of Governors and shall, in the capacity as President, attend all meetings of said Council, provided an invitation has been tendered.

b. **Vice President** – The Vice President shall serve a term of one year. In the event of the absence or inability of the President to perform those duties, the Vice President shall perform the duties of, and have the same authority of, the President.

c. **Secretary/Treasurer** – The Secretary/Treasurer shall be appointed by the incoming President at the annual meeting of this association at the State Convention. The Secretary/Treasurer shall keep an accurate record of the proceedings of all regular and special meetings of the association and shall forward copies of the minutes of all meetings to the membership. This officer shall maintain the membership roster of the association. The Secretary/Treasurer shall control the receipts and disbursements of all funds, keep the accounts, receive and deposit all funds of the association, and shall render regular financial reports at each regular meeting of this association. This officer shall disburse funds only with the authorization of the President and the approval of the membership at regular meetings. This officer shall assist the President in conducting the business of the association and shall perform such other duties as may be assigned from time to time by the President.

d. **Term of Office** - The term of all Officers shall be for one (1) year or until their successors have been elected or appointed, and have assumed their respective offices.

e. **Compensation** - All Officers shall serve without compensation, directly or indirectly, from this association. With approval of the membership, officers will be reimbursed for actual business expenses incurred on behalf of this association.

f. **Membership Status of Officers** - All Officers, either elected or appointed, must maintain a Contributing or Life Membership status of this association.

## 8. NOMINATIONS

- a. The President shall, at the regularly scheduled January meeting of this association, appoint a nomination committee to seek out qualified candidates for the positions of President and Vice President to be elected at the association's meeting at the State Convention.
- b. Candidates shall submit their notice of intent to seek office to the nomination committee at least thirty (30) days prior to the Spring meeting.
- c. The nomination committee is to determine the qualifications of all candidates and present their names at the Spring meeting. If the nominating committee makes no nominations for an office, then, and only then, may nominations for the office be made from the floor.
- d. All candidates nominated shall meet the membership status as defined in Article 7, Section f of this Policy Manual.

## 9. ELECTIONS/VOTING

- a. The election of the President and Vice President shall occur annually at the association's meeting at the State convention.
- b. All voting for elections and other matters at all regular meetings shall be by a simple majority of all contributing and life members present.

## 10. COMMITTEES

- a. The following Standing Committees may be appointed by the President:

Candy Days	Patron Program	Policy Manual
Nominations/Elections	PDG of the Year	Pride One Lion
	Proud Lion	

- b. The President may appoint other Special Committees, as deemed necessary for the good of the association.

## 11. RULES OF ORDER

All questions of order or procedure with respect to any meeting or action of this association shall be determined in accordance with "*Roberts Rules of Order*", as revised from time to time.

## 12. MISCELLANEOUS

- a. Expenses – All Past District Governors shall bear their personal expenses to and from meetings.
- b. Titles – All members, except Current or Past International Officers, shall be addressed as "Past District Governor". Current or Past International Officers shall be addressed by their proper title in accordance with the protocol of Lions Clubs International.
- c. Guests – Non-member guests may be invited to attend this association's meetings only by the President or with the President's approval. All guests shall be introduced to the membership in accordance with the established protocol policy of Lions Clubs International. In addition to the regular agenda, the courtesy of a brief comment shall be afforded to visiting dignitaries, if time permits.
- d. **In the event of the death of a Life Member or a Contributing Member who had attended at least six (6) quarterly PDG Association meetings during the prior three (3) years and was an active and attending member of a Lions Club within MD-43, a \$100 donation will be made to the Kentucky Lions Eye Foundation in the name of the deceased member. A similar donation may be made in memory of a Non-Contributing member, whose past contributions to this association are warranted, and, with the approval of a simple majority of all contributing and life members present at any regular meeting of this association.**

### **13. FISCAL YEAR AND AUDIT OR REVIEW**

- a. The fiscal year of the association shall be from July 1 through June 30.
- b. In addition to those duties and powers, express and implied, set forth elsewhere in this Policy Manual, the Officers of the association shall have the books, accounts and operations of the association audited or reviewed annually, or, in their discretion, more frequently and may require an accounting or have an audit or review made of the handling of any association funds by any officer, committee or member of this association. Any member in good standing may inspect any such audit or review upon request at a reasonable time and place.
- c. Upon motion by any member in good standing made during a duly constituted regular meeting of the association, which is thereupon seconded and approved by a majority vote of the members present and voting, the Officers of the association shall provide for any additional audit, accounting or review of the books, accounts and operations of the association as so directed by its members.

### **14. ADDITIONS AND REVISIONS**

Additions and/or revisions to this Policy Manual may be presented at a duly constituted meeting of this association and approved by a majority vote of the members, present and voting, after two (2) duly constituted meetings of this association.

### **15. FUNDS DISBURSEMENT**

- a. Each fiscal year the incoming PDGA President shall appoint a Funds Disbursement Screening Committee. One member shall always be the PDGA Treasurer with the other two being members in good standing. The name of this committee be added to list of committees in item 10.a and the functionality of the committee be listed under Appendix G of the Policy Manual.
- b. All requests for fund disbursements, not covered under the PDGA By-Laws, has to be submitted , in writing, to the PDGA Treasurer 60 days in advance of the meeting that the funds requested is to be discussed. At the discretion of the committee members, in case of extreme emergency, the committee may consider the review of a request in less than 60 days prior the PDGA meeting.
- c. The committee shall discuss and make recommendation(s) to the PDGA members if the funds requested are available and are in line with the PDGA Policy Manual regulations.
- d. If funds are available, the members present at the PDGA meeting shall vote for or against the disbursement. In case of a tie vote, PDGA President shall break the tie.
- e. Eligibility of a deceased member be honored with a donation of \$100.00 to the Kentucky Lions Eye Foundation, under Policy Manual's Miscellaneous 12.d, is also to be reviewed by the Funds Disbursement Screening Committee before submitted for vote by the eligible members.

Adopted unanimously on October 23, 2004

Revised Section 13 to include Audit or Review, Adopted unanimously on May 17, 2008

Added Section 15 to include Funds Disbursement , Adopted unanimously on May 16, 2015

## APPENDIX A

### THOMAS MATNEY PAST DISTRICT GOVERNOR OF THE YEAR AWARD

1. PURPOSE AND ELIGIBILITY. The purpose of the Thomas Matney Past District Governor of the Year Award is to recognize an outstanding Past District Governor who has provided outstanding service and leadership to the Lions of Kentucky. Any Past District Governor who served in any district of the International Association of Lions Clubs and who is currently a member in good standing of a Kentucky Lions Club and a member in good standing of the Kentucky Past District Governors Association may be considered for this award. However, no previous recipient of this award is eligible, as this award is intended to be a once in a lifetime [or "one time"] recognition for outstanding service and leadership to the Lions of Kentucky.

2. NOMINATION. The Immediate Past District Governor of each district in Multiple District 43 (Lions of Kentucky) may submit the name of one nominee for the Thomas Matney Past District Governor of the Year Award from any district in Multiple District 43 (Lions of Kentucky), if desired. Any such nomination shall be submitted in writing, via hand-delivery, U.S. Postal Service (first-class postage prepaid), facsimile (fax), email, or any other reasonable and reliable method of delivery, to the current Council Chairperson prior to the commencement of the informal Second Pre-Council Meeting which precedes the formal Second Council Meeting. The written nomination shall include the nominee's name, reason for nomination, a short biography, and any other information deemed necessary and appropriate by the Immediate Past District Governor. The Immediate Past District Governor may use the form hereinafter set forth in submitting his/her nomination, should he/she so desire.

3. SELECTION. Once all written nominations for the Thomas Matney Past District Governor of the Year Award have been appropriately submitted to the current Council Chairperson and the informal Second Pre-Council Meeting has convened, the sitting District Governors in attendance shall confidentially discuss and consider all nominees in private session. Only the sitting District Governors in attendance at the informal Second Pre-Council Meeting may vote to determine the Thomas Matney Past District Governor of the Year, and no proxies shall be counted. A simple majority of the votes cast by the sitting District Governors in attendance at the informal Second Pre-Council Meeting shall determine the recipient. In the case of a tie between multiple nominees, the Council Chairperson shall cast the deciding vote. The sitting District Governors in attendance at the informal Second Pre-Council Meeting may, in their absolute and sole discretion, determine not to select a recipient from the nominees submitted by the Immediate Past District Governors should they determine no qualified nominees were submitted. However, no Past District Governor may be considered for receipt of the award unless duly nominated by an Immediate Past District Governor as set forth herein. Voting shall be by secret ballot to be submitted to the current Council Chairperson for tallying. Once the votes have been tallied and the outcome announced to the sitting District Governors in private session, all ballots shall be destroyed and discarded by the current Council Chairperson, who shall then report the name of the selected award recipient, if any, to the sitting President of the Kentucky Lions Past District Governor's Association.

4. CRITERIA. The criteria for selection of the Thomas Matney Past District Governor of the Year Award shall be based on outstanding service and leadership provided during the year immediately preceding the year in which the award is to be presented, and such outstanding service and leadership shall have been demonstrated to Multiple District 43 (Lions of Kentucky), the Kentucky Lions Council of Governors, and/or any one or more district or District Governor, in that order. However, additional outstanding service and leadership demonstrated in years prior to the immediately preceding year may also be considered in determining whether a nominee merits selection as the award recipient.

5. PRESENTATION. The sitting President of the Kentucky Lions Past District Governor's Association shall ensure that a standardized plaque is professionally engraved and available for presentation to the selected recipient of the Thomas Matney Past District Governor of the Year Award, if any, at the Roy W. Caywood, Sr. Lions Leadership Conference by any International Director or Past International Director of the International Association of Lions Clubs participating in the conference, or his/her designee. All costs associated with the purchase, engraving, and presentation of the plaque shall be borne by the Kentucky Lions Past District Governor's Association.

*Adopted March 21, 2009*

**Revision:**

Revised the name of the award to "**Thomas Matney Past District Governor of the Year Award**". Adopted unanimously on July 20, 2013.







## APPENDIX (B)

### KENTUCKY LIONS PATRONS PROGRAM OPERATIONAL PLAN

#### BACKGROUND

On January 16, 1984, the Past District Governors' Association endorsed and agreed to sponsor the Patron Program. At that time it was decided that this program would tie into the Kentucky Lions Eye Foundation Basketball Classic (Later renamed Kentucky Lions All-Star Basketball Game). The Kentucky Lions Eye Foundation Board of Trustees and Council of Governors in 1984 adopted this Patron Program.

The interest from the goal of \$1,000,000.00 is to be used for eye related surgery and hospital costs that clubs cannot afford to pay for. The program can be used by anyone in Kentucky that is in need and is referred by a Lions or Lioness Club.

Each Lion, Lioness and Leo is asked to support this great cause by annually giving a \$10.00 donation per name and have the current donors names listed in the current All-Star Basketball Game program as a Patron. To become a Life Patron Member the cost is \$100.00 for the lifetime of the program for which they receive a Life Patron Pin. Additionally, any Lion, Lioness or Leo whose donations reach or exceed a total of \$500.00 and \$1,000 shall also receive a special Silver and Gold Life Patron Pin respectively.

#### GOALS

The goals of the Patrons Multiple District (State) Chairperson are to develop cooperation between the Governors, the KLEF Chairperson, the All-Star Basketball Committee Chairperson and the District Patron Chairpersons.

The goals of the District Patron Chairpersons are to develop cooperation between Governor, Vice Governor, Chairpersons and all Lions, Lioness and Leo Clubs of their District.

#### OBJECTIVES

The Multiple District and District Patrons Fund Chairpersons objectives are:

- 1) An average of five (5) new Life Patrons per club per year
- 2) An average of three (3) Silver Patrons per year per District
- 3) Each Past District Governor commit to become a Silver/Gold Patron
- 4) Each Past District Governor accept the challenge of bringing a new Life Patron annually
- 5) Secure tax-deductable donations from businesses for the program
- 6) Ultimately have every Lion, Lioness and Leo in Kentucky to be a Life Patron

The Multiple District and District Patron Chairpersons strive for and project an increase in Life Patron membership to reach the \$1,000,000.00 goal by year 2016.

The Multiple District and District Patron Chairperson will set up a workable system with the Past District Governors Association, the Council of Governors, the Kentucky Lions Eye Foundation Trustees, the KLEF Chairpersons and the All-Star Basketball Game Chairperson so that all have a common goal towards the Patron Program.

## **GENERAL OBJECTIVE**

To increase the knowledge of District Governors, Vice District Governors, Past District Governors Association, Basketball Committee and KLEF Committee regarding the Patron Program and how it fits into the Multiple District 43 goals and objectives.

## **MULTIPLE DISTRICT PATRON CHAIRPERSON**

The MD Chairperson is appointed by the Past District Governors Association and serves for a term of three (3) years according to the MD-43 By-Laws, Article V, Sections 1 through 6.

## **DISTRICT PATRON CHAIRPERSON (S)**

The respective Governor of each District appoints the District Chairperson. Normal procedure is to ask the Past District Governor (the 3rd year out of his/her governorship) to serve in this position. The Governor can always change the Chairperson whenever he/she desires.

## **RESPONSIBILITIES OF MULTIPLE DISTRICT PATRONS PROGRAM CHAIRPERSON**

- 1) Coordinate with the previous Multiple District Patrons Program Chairperson and obtain all Patrons Program files, records and supplies.
- 2) Coordinate and disseminate promotional material and vital information regarding Patrons Program to the Past District Governors Association President, Council Chair, District Governors, District Patron Chairpersons, Kentucky Lions Eye Foundation Executive Director, Kentucky Lions All-Star Basketball Game Chairperson and the Multiple District Publicity Chairperson.
- 3) Obtain and report up-to-date information regarding Patrons Program Life Membership status and finances to the Council Chair and District Governors on a monthly basis and to all other concerns at the quarterly PDG Association and Council of Governors meetings.
- 4) Update the operational plan and prepare an annual budget.

## **RESPONSIBILITIES OF EACH DISTRICT PATRONS PROGRAM CHAIRPERSON**

- 1) Coordinate with the previous District Patrons Program Chairperson and obtain all Patrons Program files, records and supplies.
- 2) Coordinate and disseminate promotional material and vital information regarding Patrons Program to the District Governor, Cabinet members, District Eye Trustees, District All-Star Basketball Game Chairperson, District Governors Association representative and District Publicity Chairperson.
- 3) Obtain and report up-to-date information regarding district's Patrons Program Life Membership status and finances at the quarterly Cabinet and Zone meetings.
- 4) Update the operational plan and prepare an annual budget.

## **ACCOMPLISHMENT OF THE RESPONSIBILITY BY PATRON'S STATE & DISTRICT CHAIRPERSONS**

Once recommended by the Past District Governors Association and voted on by the Council of Governors, which generally will be prior to July of each year. They should attempt to accomplish the following:

1. Locate and meet with the previous State Chairperson.
  - A. Obtain all pertinent information he/she has available.
  - B. Obtain the Life Patrons Pins.
  - C. Obtain a copy of his/her operational plan and budget from previous year.
  - D. Obtain all available supplies on hand (if any).
2. Coordinate with the District Patron Chairperson.
  - A. Contact and write to each appropriate person.
  - B. Obtain data for the operational plan and budget, which is needed by the Second Council Meeting usually in October of each year.
  - C. Once completed, forward a copy of the operational plan and budget, prior to the Second Council Meeting. This is recommended to be done by August of each year.
  - D. Forward letter of information about the program to be put in each Governor's Newsletter and a copy of the form to be used for Patron members and Life membership.
  - E. Request that each Patron District Chairperson make contact with their District Governor and Cabinet for delivery of the Life Patron Pin, either by himself/herself, or one of the other cabinet officers.
  - F. Use the Governor's Newsletter as a tool to get information across to all who are involved with the program.
  - G. Zone Meetings, District Conventions and Cabinet Meetings should be attended to promote and get support for the program.
3. Coordinate with the Council of Governors.
  - A. Forward all information and Patron Forms to the Council Chair and all Governors prior to July of each year and request that they put this in the Newsletter.
  - B. Update the operational plan and budget and forward copies to all District Chairpersons for approval prior to August of each year, then forward a copy to all the Governors in the Council and the State Secretary prior to the Second Council meeting, usually in October of each year. Then appear before the Council at the Second Council Meeting to get the Patron Program going.
  - C. The State Chairperson should prepare a report to give at each council meeting, the mid-year conference and state convention.
  - D. Governors must forward a check to the State Chairperson and list of members requested when the Life Patron Pins are needed. The check can be made to the Kentucky Lions Eye Foundation with remarks to the Patron Fund. Life Patron Pin cannot be sent out without proper advance payment.
  - E. All information and money must be in no later than May 15<sup>th</sup> of each year because the Program has to be published prior to June of each year.
4. Coordinate with the Past District Governors Association.
  - A. Prepare a report for each PDG Association Meeting with an updated Life Membership list and all funds received to-date.
  - B. Encourage all Past District Governors go back to their Districts and ask all Lions, Lioness and Leos to participate in this program.

5. Coordinate with the Kentucky Lions All-State Basketball Game State and District Chairpersons.
  - A. Attend the Basketball Committee meetings to exchange inputs and ideas.
6. Coordinate with Kentucky Lions Eye Foundation Executive Director.
  - A. Check with the Executive Director when the final paperwork is needed for the program, usually by May 15<sup>th</sup> of each year.
  - B. Once Life Membership Patron Pins reach a count of 100 reorder and have a check forwarded to the KLEF Executive Director.
7. Coordinate with the Kentucky Lions Eye Foundation Second Vice President.
  - A. The Second Vice President is a part of the Basketball Committee and is responsible for the eye trustees.
  - B. Request his/her assistance to enhance the program and have Trustees push the basketball game and the Patron Program.
  - C. Forward copies of documents to the Second Vice President if you need his/her assistance.
8. Coordinate with Kentucky Lions Eye Foundation Trustees.
  - A. Through the help of the Second Vice President get assistance from Trustees whenever needed.
  - B. Use Trustees to include Life Patrons Program and secure life membership at club level as they visit clubs to promote KLEF projects.
9. Publicity
  - A. Coordinate with District Publicity Chairperson and State Chairperson to enlist their help with this program.
  - B. Use the Governor's Newsletters to get information across to others.
  - C. Use your Local Newspaper; it is a great way to get your ideas across.
  - D. Radio and Television.
  - E. Lions State Newspaper
  - F. Promote the use of Life Membership Pins instead of gifts or plaques.
10. Who can be named a Patron or Life Patron?
  - A. Any individual can be named as a Patron or Life Patron. He/she does not have to be a Lion, Lioness or Leo.
  - B. The cost for Patron Member is \$10.00. Life Membership is \$100.00 per person and the inductee receives a Patron Life Membership Pin.
  - C. It is important that the following information be provided along with \$100.00 per person when Name(s) are submitted to the District Patrons Program Chairperson:
    - Full name of recipient
    - Club that is naming the Life Patron
    - Address of where the Pin is to be delivered
    - The date pin needs to arrive
    - Copy of the request to State Chairperson

NOTE: Do not forward any checks to the Kentucky Lions Eye Foundation or to the Chairperson but only to the Governor of the listed District. Deadline to get your names into the Basketball Classic Program is May 15<sup>th</sup> of each year.

#### HOW CAN THE PATRON PROGRAM BE EVALUATED

1. By his/her achievement of his/her goal (previously mentioned one year goal).
2. By achieving the goal he/she has set for his/her five-year goal (also previously stated).

3. To assist the Kentucky Lions Eye Foundation Basketball Committee goals of full arena capacity attendance at the Basketball Classic.
4. The success of cooperation between Governors, Past District Governors, KLEF Foundation Members. This will help to mold a solid relationship between all Lions, Lioness and Leo's in the State of Kentucky.

### **INDIVIDUAL LIFE PATRON SUPPLIES**

In addition to the Life Patron, Silver Patron and Gold Patron pins, a "KLEF LIFE PATRON" vest patch and a "Kentucky Lions Eye Institute Life Patron" decorative front plate for a vehicle are available at the prevailing cost for life patrons.

*Adopted March 26, 2011*

## APPENDIX (C)

### KENTUCKY LIONS EYE FOUNDATION CANDY DAY OPERATIONAL PLAN

#### BACKGROUND

**Candy Day is a Multiple District 43 project by the Lions Clubs of Kentucky. The Past District Governors Association started the project in 1970. The project is fairly simple. Lions Clubs choose various locations such as shopping centers, grocery stores, roadblocks, etc. and club members give away candy, in return they accept donations. Half of the proceeds go to the Lions Club's charity account and half is sent to the Kentucky Lions Eye Foundation.**

#### GOALS

The goal of the Candy Day Multiple District (State) Chairperson is to develop cooperation between the Governors, Past District Governors Association, Kentucky Lions Eye Foundation and District Chairpersons. The MD Chairperson also provides motivation, promotional materials and candy and/or a source for purchase of candy to the District Chairpersons.

The goals of the District Candy Day Chairperson are to develop cooperation between the Multiple District Chairperson, Past District Governors Association, Kentucky Lions Eye Foundation, District Governor and Lions Clubs of the District.

#### OBJECTIVES

The Multiple District and the District Chairperson(s) objectives for each year are to increase the participation from the clubs.

#### **MULTIPLE DISTRICT CHAIRPERSON**

The MD Chairperson is appointed by the Past District Governors Association and is for a term of three (3) years.

#### **DISTRICT CHAIRPERSON(S)**

The respective Governor of each District appoints the District Chairperson. Normal procedure is to ask the Past District Governor (the 2<sup>nd</sup> year out of his/her governorship) to serve in this position.



## RESPONSIBILITIES OF MULTIPLE DISTRICT CANDY DAY CHAIRPERSON

Coordinate with each District Chairperson.

Coordinate with each District Governor and Council of Governors regarding Candy Day.

Coordinate with the Kentucky Lions Eye Foundation.

Coordinate with The Past District Governors Association.

Coordinate with the previous Multiple District Chairperson.

Update the Operational Plan.

## RESPONSIBILITIES OF THE DISTRICT CANDY DAY CHAIRPERSON

Coordinate with the previous District Candy Day Chairperson and obtain all files.

Coordinate with the District Governor and his/her cabinet.

Coordinate with the Kentucky Lions Eye Foundation.

Coordinate with the Past District Governors Association.

Offer input in the update of Operational Plan.

Obtain necessary supplies and maintain.

Prepare promotional material and disseminate.

Coordinate with the District Public Relations Chairperson.

*Adopted March 26, 2011*

## APPENDIX (D)

### KENTUCKY LIONS MD-43 PROUD LION PROGRAM

#### BACKGROUND

The Past District Governors of Multiple District 43 have approved the implementation of a program that is designed to encourage involvement at all levels of Lionism with an added emphasis on increasing membership. This program is the Proud Lion.

The Proud Lion Award is an earned award. Any Lion who is a member in good standing in a Lions Club in good standing within Multiple District 43 can earn this designation. To earn the Proud Lion designation a Lion must satisfy the five (5) established requirements within a six (6) month period.

#### GOALS

The goals of the Proud Lion Award are as follows:

1. To encourage individual Lions of Kentucky to be a more active participant in their Club, District, and Multiple District meetings and events.
2. To promote fellowship between Lions through interclub visitations.
3. To encourage individual Lions, through their personal efforts, to actively promote an increase the membership in their clubs.

#### CLUB AND DISTRICT PARTICIPATION

Clubs or Districts are given the opportunity to participate in or sponsor the Proud Lion Program. Once a Club or District has determined that they want to participate in the Proud Lion Program they will need to place an order for the Proud Lion pins and supplies needed to operate the program. Pins will be furnished in lots of one dozen (12) along with the necessary "Task Completion Checklist" Cards and guidelines for operating the program.

#### REQUIREMENTS TO BE FULFILLED

1. Attended one of his/her own club Board Meetings
2. Visited another Lions Club
3. Participated in a Club Project
4. Attended a Zone, District Cabinet Meeting, MD-43 Leadership Conference, District or MD-43 Convention, or KLEF Eye Trustee Meeting
5. Brought a guest to one of his/her own regular club meeting

Each Lion that completes the five (5) established requirements in the required time frame should receive a Proud Lion pin provided by his/her Lions Club or District that participates or sponsors the Proud Lion Program.

## **COST AND ORDERING OF SUPPLIES**

The Club or District will be charged for the cost of operating the program. The cost will include the cost of the requested pins, cost of the Task Completion Checklist cards, and cost of any postage required for delivery. Current cost is \$17.00 per dozen (12). All requests for pins and cards are to be made to the Chairperson.

Club and District Cabinet Secretaries should send their orders with enclosed checks to the Chairperson of the Proud Lion Committee. Checks should be made payable to "KY Lions PDG Association".

## **PROUD LION COMMITTEE CHAIRPERSON'S RESPONSIBILITIES**

- 1) Promote the program throughout the Multiple District with the assistance of all members of the PDG Association.
- 2) Maintain an adequate supply of Proud Lion Pins and Task Completion Checklist cards.
  - a) Order Proud Lion Pins through Lions Clubs International, Club Supplies Division, (Catalog Sales) when required, and with the approval of the membership of the PDG Association.
  - b) Obtain Task Completion Checklist cards.
- 3) Fulfill and effect delivery of pre-paid orders to Club or District Secretaries.

*Approved May 21, 2011*

**KENTUCKY LIONS MD-43  
PROUD LION PROGRAM**

# **Application**

## **BACKGROUND**

The Past District Governors of Multiple District 43 have approved the implementation of a program that is designed to encourage involvement at all levels of Lionism with an added emphasis on increasing membership. This program is the Proud Lion.

The Proud Lion Award is an earned award. Any Lion who is a member in good standing in a Lions Club in good standing within Multiple District 43 can earn this designation. To earn the Proud Lion designation a Lion must satisfy the five (5) established requirements within a six (6) month period.

## **GOALS**

The goals of the Proud Lion Award are as follows:

1. To encourage individual Lions of Kentucky to be a more active participant in their Club, District, and Multiple District meetings and events.
2. To promote fellowship between Lions through interclub visitations.
3. To encourage individual Lions, through their personal efforts, to actively promote an increase the membership in their clubs.

### **Kentucky's Proud Lion Award Task Completion Checklist**



Name of Lion \_\_\_\_\_ Club: \_\_\_\_\_

### **Requirements:**

1. **Attend one of own club's Board Meetings.**
2. **Visit another Lions Club.**
3. **Participate in a Club Project.**
4. **Attend a Zone, District Cabinet meeting, MD 43 Leadership Conference, District or MD 43 Convention or KLEF Eye Trustee meeting.**
5. **Bring a guest to one of your Club meetings.**

**I certify that all of the requirements have been completed in accordance with the PROUD LION requirements.**

\_\_\_\_\_  
**Club Secretary or President**

\_\_\_\_\_  
**Date**

*Approved October 17, 2015*

## APPENDIX (E)

### KENTUCKY LIONS MD-43 PRIDE ONE LION PROGRAM

#### BACKGROUND

The Past District Governors of Multiple District 43 approved the implementation of a program that is designed to encourage leadership at all levels of Lionism with an added emphasis on service and involvement beyond the club level. This program is the Pride One Lion.

The Pride One Lion Award is an earned award. Any Lion who is a member in good standing in a Lions Club in good standing within Multiple District 43 can earn this designation. To earn the Pride One Lion designation, a Lion must satisfy the Service, Attendance and Club Level Participation Requirements as outlined below.

#### GOALS

The goals of the Pride One Lion Award are as follows:

- a. To encourage individual Lions of Kentucky to take an active Leadership role in Club, District, and Multiple District Offices, Programs and Committees.
- b. To encourage individual Lions of Kentucky to attend and participate at Zone, District, Multiple District and State Project meetings and conventions.
- c. To encourage individual Lions, through their personal participation, to actively achieve an increase their club's membership and the promotion of its activities.

#### REQUIREMENTS TO BE FULFILLED

**1. Application requirement:** Applicants must have earned the Proud Lion Award before they are permitted to gain recognition as a Pride One Lion.

**2. Service Requirements:** To complete the service requirements a Lion must meet a minimum of five (5) of the following requirements:

- A. Officer of a Lions Club
- B. Zone Chairperson
- C. Region Chairperson
- D. Vice District Governor (1<sup>st</sup> or 2<sup>nd</sup>)

- E. District Governor
- F. Chairperson of a District Convention
- G. Chairperson of a District Committee
- H. Member of a District Committee
- I. Chairperson of a Multiple District Committee
- J. Member of a Multiple District Committee
- K. Kentucky Lions Eye Foundation Trustee
- L. Kentucky Lions Eye Foundation Life Patron
- M. Served as a Guiding Lion
- N. Finis Davis Fellow
- O. Melvin Jones Fellow
- P. Served as an Officer of the Lions Camp Crescendo
- Q. Contributed to KLEF Endowment Fund
- R. Contributed to the Living Tree at Camp Crescendo
- S. Chairperson of a KLEF Committee
- T. Member of a KLEF Committee
- U. Received an Extension Award
- V. Received Presidential Medal from LCI
- W. Received a Leadership Medal from LCI
- X. Received an International President's Certificate of Appreciation from LCI
- Y. Worked as camp counselor at Lions Camp Crescendo
- Z. Served as an officer of KLEF (President, Vice President, Secretary, treasurer or Executive Director)

**3. Attendance Requirements:** To complete the attendance requirements, a Lion must have completed the sections 1 & 2 requirements and then meet five (5) of the following requirements:

- A. Attended 75% or more of the regularly scheduled meetings of their club within the twelve (12) month period just prior to receiving the Pride One Lion Award
- B. Received one (1) 100% perfect attendance award fine 2005
- C. Within a twelve (12) month period, attended two (2) of the Four (4) Zone meetings in their Club's Zone
- D. Within a twelve (12) month period, attended two (2) of the Four (4) Cabinet meetings in their District
- E. Attended their District Convention
- F. Attended a District Convention outside of their District
- G. Attended the Multiple District 43 State Convention

- H. Attended the Roy Caywood, Sr. Lions Leadership Conference
- I. Attended a Kentucky Lions Eye Foundation Trustee Meeting
- J. Visited the Kentucky Lions Eye Center
- K. Attended a Lions Camp Crescendo Board meeting
- L. Visited Lions Camp Crescendo
- M. Visit 50% of the Lions Clubs in their Club's Zone
- N. Visited three (3) Lions Clubs, 1 of which must be in a Zone outside their own Club's Zone
- O. Have attended one (1) International Convention
- P. Have attended one (1) USA/Canada Forum

**4. Club Level Participation:** To complete the Club Level Participation requirements, a Lion must have completed four (4) of the following requirements:

- A. Received 100% President Award
- B. Received 100% Secretary Award
- C. Received Club's Lion of the Year Award
- D. Brought two (2) prospective new member to a regular club meeting
- E. Sponsored one (1) new member
- F. Member of their club's membership committee
- G. Worked their club's major fund raiser
- H. Chaired or a member of their club's service project
- I. Chaired or a member of their club's fund raising project
- J. Presented a program to their club
- K. Served as a Club Greeter at regularly scheduled club meetings
- L. Have attended a new member orientation
- M. Edited or published their club's newsletter
- N. Presented a new member orientation

#### **COST AND ORDERING OF SUPPLIES**

The Club or District will be charged for the cost of operating the program. Total cost will include the cost of the requested pins (currently \$2.00 each), and the cost of any postage required for delivery. All requests for pins and cards are to be made to the Chairperson.

Club and District Cabinet Secretaries should send their orders with enclosed checks to the Chairperson of the Pride One Lion Committee. Checks should be made payable to "KY Lions PDG Association".

## **PRIDE ONE LION COMMITTEE CHAIRPERSON'S RESPONSIBILITIES**

- 1) Promote the program throughout the Multiple District with the assistance of all members of the PDG Association. Maintain an adequate supply of Pride One Lion Pins. If the pin design includes Lions Emblem, then order Pride one Lion Pins through Lions Clubs International, Club Supplies Division, (Catalog Sales) when required, and with the approval of the membership of the PDG Association.
  
- 2) Fulfill and effect delivery of pre-paid orders to Club or District Secretaries.

*Adopted May 21, 2011*



**Kentucky Lions MD-43  
Pride One Lion Requirements**

- 1. Applicant must have earned the Proud Lion Award before they are permitted to gain recognition as a Pride One Lion.**
- 2. Service Requirements: To complete the service requirements a Lion must have served as and/or have a minimum of five (5) of the following:**
- A. Officer of their Club (President, Vice-President, Secretary, Treasurer, Tail Twister, Lion Tamer, Membership Chair or Board Member).
  - B. Zone Chairman
  - C. Region Chairman
  - D. Vice-District Governor
  - E. District Governor
  - F. Chairman of a District Convention
  - G. Chairman of a District Committee
  - H. Member of a District Committee
  - I. Chairman of a Multiple District Committee
  - J. Member of a Multiple District Committee
  - K. KLEF Trustee
  - L. KLEF Life Patron
  - M. Served as a Guiding Lion
  - N. Finis Davis Fellow
  - O. Melvin Jones Fellow
  - P. Served as Officer of Lions Camp Crescendo
  - Q. Contributed to KLEF Endowment Fund
  - R. Contributed to Living Tree at Camp Crescendo
  - S. Chair of a KLEF Committee.
  - T. Member of a KLEF Committee
  - U. Received an Extension Award.
  - V. Received a Presidential Medal from LCI
  - W. Received a Leadership Medal from LCI
  - X. Received an International President's Certificate of Appreciation from LCI
  - Y. Worked as camp counselor at Lions Camp Crescendo.
  - Z. Served as officer of KLEF (President, Vice-President Secretary, Treasurer or Executive Director)
- 3. Attendance Requirements: To complete the attendance requirements a Lion must have completed requirement A and five (5) of the remaining requirements:**
- A. Attended 75% or more of the regularly scheduled meetings of their club within the twelve (12) month period just prior to receiving the Pride One Lion Award.
  - B. Received one (1) 100% perfect attendance award since 2005.
  - C. Within a twelve (12) month period has attended two (2) Zone Meetings in their Club's Zone.
  - D. Within a twelve (12) month period has attended two (2) Cabinet Meetings either Monthly or Quarterly in their District.
  - E. Attended their District Convention.
  - F. Attended a District Convention outside of their District.
  - G. Attended the Multiple District 43 State Convention.
  - H. Attended the Roy W. Caywood, Sr. Lions Leadership Conference.
  - I. Attended a Kentucky Lions Eye Foundation Trustee meeting.
  - J. Visited the Kentucky Lions Eye Foundation Center.
  - K. Attended a Lions Camp Crescendo Board meeting.
  - L. Visited Lions Camp Crescendo.
  - M. Visited 50% of the clubs in their Club's Zone.
  - N. Visited three (3) Lions clubs, one (1) of which must be in a Zone outside their own Club's Zone.
  - O. Have attended one (1) International Convention.
  - P. Have attended one (1) USA/Canada Forum.
- 4. Club Level Participation: To complete the club level participation requirement, a Lion must have completed four (4) of the following requirements:**
- A. Received 100% Presidents Award
  - B. Received 100% Secretaries Award
  - C. Received Club's Lion of the Year Award
  - D. Brought two (2) prospective new members to a regular club meeting.
  - E. Sponsored one (1) new member.
  - F. Member of their club's membership committee
  - G. Worked their Club's major fund raiser.
  - H. Chaired or member of one of their club's service projects.
  - I. Chair or member of one of their club's fund raiser committees.
  - J. Presented a program to their club.
  - K. Served as Club Greeter at regularly scheduled club meetings.
  - L. Have attended a new member orientation
  - M. Edited or published their club's newsletter
  - N. Presented or attended a new member orientation

Applicant's Name: \_\_\_\_\_ Club: \_\_\_\_\_ District 43- \_\_\_\_\_

Signature & Title of Officer Making Application: \_\_\_\_\_

Send Application & Check to: Current Chairperson of the Pride One Lion Program

Cost per pin \$2.00 (plus \$2.00 postage)

Checks payable to: Past District Governor's Association

Approved 5/21/2011

**REVISION:**

Section 3, Item D was revised to read as follows: **Within a twelve (12) month period has attended two (2) Cabinet Meetings either Monthly or Quarterly in their District.**

**Approved 3/28/2015**

## APPENDIX (F)

### KENTUCKY LIONS CAMP CRESCENDO COOPERATION PLAN

#### BACKGROUND

**In 2003 Camp Crescendo officially became a Kentucky Lions supported program. The Camp's mission is to enhance the quality of life for youth, especially those with disabilities. Lions Camp Crescendo annually provides gratis camps for the youth who are Blind or Visually Impaired, Deaf or Hearing Impaired, have been Infected or Affected by HIV/AIDS, are in Foster Care or in custody of Grandparents.**

#### GOALS

The goal of the Camp Crescendo Multiple District (State) Chairperson is to develop cooperation between the Governors, Past District Governors Association, Camp Crescendo and District Chairpersons.

The goal of the District Camp Crescendo Chairperson is to develop cooperation between the Multiple District Chairperson, Past District Governors Association, Camp Crescendo, District Governor and Lions Clubs of the District.

#### OBJECTIVES

The Multiple District and the District Chairperson(s) objectives for each year are to increase the participation from the clubs.

#### MULTIPLE DISTRICT CHAIRPERSON

The MD Chairperson is appointed by the Past District Governors Association and is for a term of three (3) years.

#### DISTRICT CHAIRPERSON(S)

The respective Governor of each District appoints the District Chairperson. Normal procedure is to ask the Past District Governor (the 1st year out of his/her governorship) to serve in this position.

## RESPONSIBILITIES OF THE MULTIPLE DISTRICT LIONS CAMP CRESCENDO CHAIRPERSON

Coordinate with each District Chairperson.

Coordinate with each District Governor and Council of Governors regarding Camp Crescendo.

Coordinate with the Lions Camp Crescendo.

Coordinate with the Past District Governors Association.

Coordinate with the previous Multiple District Chairperson.

Update the Operational Plan.

Coordinate with the Multiple District Public Relations Chairperson.

## RESPONSIBILITIES OF THE DISTRICT LIONS CAMP CRESCENDO CHAIRPERSON

Coordinate with the previous District Camp Crescendo Chairperson and obtain all files.

Coordinate with the District Governor and his/her cabinet.

Coordinate with the Lions Camp Crescendo.

Coordinate with the Past District Governors Association.

Offer input in the update of Operational Plan.

Obtain necessary supplies & promotional material and maintain.

Disseminate supplies and promotional material.

Coordinate with the District Public Relations Chairperson.

*Approved January 18, 2014*